

# Blooming Grove Township

Pike County, Pennsylvania

RESOLUTION NO. 2 - 2016

A RESOLUTION ESTABLISHING FEES FOR ADMINISTRATIVE COSTS, COPYING OF DOCUMENTS, INSPECTIONS, AND THE FILING, REVIEW, AND PROCESSING OF APPLICATIONS AND PERMITS IN BLOOMING GROVE TOWNSHIP, PIKE COUNTY, PA

The Board of Supervisors of Blooming Grove Township, Pike County, Pennsylvania, at a regularly advertised meeting, does hereby ordain and enact the following Resolution:

BE IT RESOLVED, that the following Fee Schedule is hereby adopted, and the following fees must accompany any such filing, application, request and / or submission to Blooming Grove Township:

ADMINISTRATIVE FEES & MILEAGE RATES	FEES
Postage/Mailing/Courier Expenses (e.g. USPS, FedEx, UPS)	Actual postage / courier charges
Return Check Charge	\$ 35.00
Mileage Reimbursement (For Board meetings only, and not for Township employees. The Township employees' rate of mileage reimbursement is established during the Township Board of Supervisors' Reorganization Meeting; and may be changed by Resolution of the Board from time to time as the Supervisors may deem necessary or advisable.)	Prevailing IRS rate

NOTARY SERVICES	FEES
Affidavits	\$5.00 each, regardless of number of signatures
Acknowledgments	\$5.00 each, plus an extra \$2.00 for each additional name
Certificates	\$5.00 per certified copy
Administering Oaths	\$5.00 per individual taking Oath,
Executing Verifications	\$5.00 each
Taking Depositions	\$3.00 per page
Making Protests	\$3.00 per page

COPIES/CERTIFICATION OF DOCUMENTS	FEES*
Photocopies	\$0.25 per page
Faxed Pages	\$0.50 per page
Certification of Documents	\$2.00 per document
Copies of Maps/ Plans	Actual copying costs
Blooming Grove Township Zoning Ordinance	\$30.00
Blooming Grove Township Subdivision and Land Development Ordinance	\$30.00

\*Prepayment is required if the total fees are estimated to exceed \$ 100.00\*

## ZONING PERMIT APPLICATIONS

RESIDENTIAL ZONING PERMITS	FEES
New Construction	
Less than <3000 square feet lot coverage	\$ 100.00
≥ 3000 or more square feet lot coverage	\$ 200.00
Additions	
Less than <3000 square feet lot coverage	\$ 100.00
≥ 3000 or more square feet lot coverage	\$ 200.00
Accessory Building, Shed, Garage, Private Greenhouse, Deck and other such structures	
Less than < 250 square feet lot coverage	\$ 75.00
≥ 250 or more square feet lot coverage	\$ 100.00
Mobile Home Placement	\$ 100.00
Pool and/or Hot Tub	\$ 75.00

COMMERCIAL/INDUSTRIAL ZONING PERMITS	FEES
New Construction	
Less than <5000 square feet lot coverage	\$ 200.00
≥ 5000 or more square feet lot coverage	\$ 400.00
Additions	
Less than <5000 square feet lot coverage	\$ 200.00
≥ 5000 or more square feet lot coverage	\$ 400.00
Accessory Building, Greenhouse, and other such structures	
Less than < 250 square feet lot coverage	\$ 75.00
250 to 3000 square feet lot coverage	\$ 125.00
More than > 3000 square feet lot coverage	\$ 200.00
Certificate of Occupancy / Change of Use	\$ 75.00

MISCELLANEOUS PERMITS/CERTIFICATIONS	FEES***
Township Zoning Conditional Use Permit (Includes Stenographic Fee)	\$ 1000.00 (Initial Deposit)***
Administrative Services Fee (Non-Refundable)	\$ 50.00

SIGN PERMITS	FEES
Permanent Sign	\$ 50.00 (Per sign face)
Temporary Sign	\$ 50.00 (Per sign for 21 days)

ZONING HEARING BOARD MATTERS	FEES***
Township Zoning Hearing Board Permit and Hearing Fee (e.g., Variance, Special Exception, etc.) (Includes Stenographic Fee)	\$ 1000.00 (Initial Deposit)***
Administrative Services Fee (Non-Refundable)	\$ 50.00

<b>BUILDING PERMIT</b>	
<b>RESIDENTIAL BUILDING PERMITS</b>	<b>FEEES</b>
Plumbing Permit	As established by the Township's Third Party Inspection Agency, in addition to all Township and Labor & Industry fees
Mechanical Permit	As established by the Township's Third Party Inspection Agency, in addition to all Township and Labor & Industry fees
Electrical Permit	As established by the Township's Third Party Inspection Agency, in addition to all Township and Labor & Industry fees
New Construction Permit	\$.30 per square foot (includes total indoor floor space, such as the structure itself, and any garage, finished basement, etc.)
Additions Less than <500 square feet ≥ 500 or more square feet	\$ 150.00 \$ 150.00 plus an additional \$.30 per each square foot in excess of original 500 square feet
Alteration, Renovation, and / or Repair	\$ 100.00 each
Pool and/or Hot Tub	\$ 50.00 each
Detached Outbuilding not use for Living Space Between 250 and 500 square feet ≥ 500 or more square feet	\$ 150.00 \$ 150.00 each, plus an additional \$.20 per each square foot in excess of original 500 square feet
Screened Porch and/or Deck with Roof Less than <500 square feet ≥ 500 or more square feet	\$ 150.00 \$ 150.00 each, plus an additional \$.20 per each square foot in excess of original 500 square feet
Deck without Roof Less than <500 square feet ≥ 500 or more square feet	\$ 50.00 \$ 50.00 each, plus an additional \$.20 per each square foot in excess of original 500 square feet
Fence over six (6') in height	\$ 50.00 each
Retaining walls over four (4') in height	\$ 50.00 each
Permit to Move a Building	\$ 200.00 each
Permit for a Mobile Home	\$ 125.00 each
Township Administrative Fee (Applicable to ALL Building Permits)	Fifteen (15%) percent of the cost of any and all Building Permits issued
PA Department of Labor & Industry Fee (Applicable to ALL Building Permits)	\$ 4.00 per each Permit issued

<b>COMMERCIAL BUILDING PERMITS</b>	<b>FEES</b>
Plumbing Permit	As established by the Township's Third Party Inspection Agency, in addition to all Township and Labor & Industry fees
Mechanical Permit	As established by the Township's Third Party Inspection Agency, in addition to all Township and Labor & Industry fees
Electrical Permit	As established by the Township's Third Party Inspection Agency, in addition to all Township and Labor & Industry fees
New Construction / Additions Less than <2000 square feet ≥ 2000 or more square feet	\$ 500.00 \$ 500.00 for the first 2000 square feet plus an additional \$.20 per each square foot in excess of original 2000 square feet
Certificate of Occupancy	\$ 50.00
Township Administrative Fee (Applicable to ALL Building Permits)	Fifteen (15%) percent of the cost of any and all Building Permits issued
PA Department of Labor & Industry Fee (Applicable to ALL Building Permits)	\$ 4.00 per each Permit issued

<b>UNIFORM CONSTRUCTION CODE BOARD OF APPEALS PROCEEDINGS</b>	<b>FEES</b>
Board Members' Fees (3 Members)	\$ 150.00 (\$ 50 per Member)
UCC Appeal Application and Hearing	\$ 500.00 (Initial Deposit)*** (Includes costs and fees associated with the appeal (i.e. Members' Fees, Stenographic Fee, publishing of legal notices, etc.)
Administrative Services Fee (Non-Refundable)	\$ 50.00

**SEWAGE PERMIT / INSPECTION FEES**

<b>RESIDENTIAL SYSTEMS</b>	<b>FEES</b>
Application Conventional System	\$ 105.00 (includes site & soil evaluation)
Alternate or Experimental System	\$ 330.00 (excludes site & soil evaluation)
Minor Repair or Tank Replacement	\$ 180.00
Permit Renewal Prior to Expiration	\$ 180.00
After Expiration	\$ 205.00
Final Inspection / Permit to Construct	\$ 200.00
Sewage Plant / Community Connection	\$ 180.00 (per EDU inspection required)
Riser Permit	\$ 80.00
Major Repair	\$ 280.00
<b>SOIL TESTING</b>	<b>FEES</b>
Soil Test Pit Evaluation	\$ 95.00 (fee for testing , not associated application)
Percolation Testing** If verification of test performed by others	\$ 95.00
If SEO prepares site and conducts test	\$ 355.00
Verification of Prior SEO Testing	\$ 180.00
<p>** Percolation testing rate applies to standard six (6) hole test. Applications are necessary for any probe or work. Permits are not transferable. (EDU – Equivalent Dwelling Unit = 400 gallons / day (gpd))</p>	
<b>COMMERCIAL &amp; COMMUNITY SYSTEMS</b>	<b>FEES</b>
Permit to Construct or Repair	# 330.00 (plus \$ 55.00 for each additional EDU over 1,000 gallons / day)
<b>SEWAGE PLANNING MODULE REVIEWS</b>	<b>FEES</b>
Minor Residential Subdivision	\$ 205.00
Major Residential Subdivision or Commercial	\$ 305.00 (plus \$ 30.00 for each additional EDU)
<b>MISCELLANEOUS SEWAGE FEES</b>	<b>FEES</b>
File Search Document Retrieval	\$ 30.00 per record
Extra Inspections / No Shows (Without Notification)	\$ 95.00 each
Chemical Toilets	\$ 55.00 each
SEO Hourly Rate	As established by the Township Board of Supervisors

<b>SUBDIVISIONS &amp; LAND DEVELOPMENTS***</b>	<b>FEES</b>
Sketch Plan (Detailed Review)	\$ 500.00 Initial Deposit***
Minor Subdivision Plan	\$ 500.00 (Initial Deposit);*** Plus \$ 50.00 for each additional lot after the first lot.
Major Subdivision (Preliminary Plan)	\$ 2,500.00*** (Initial Deposit)
Major Subdivision (Final Plan)	\$ 1,000.00 (Initial Deposit);*** Plus \$ 50.00 for each additional lot after the first lot.
Major Subdivision (Preliminary / Final Plan)	\$ 2,500.00*** (Initial Deposit)
Land Development Plan	\$ 2,500.00*** (Initial Deposit)
Lot Improvement Subdivision	\$ 250.00 (Initial Deposit);*** Plus \$ 50.00 for each additional lot after the first lot.
Lot Improvement Subdivision (On a Previously Recorded Plan)	\$ 150.00 (Initial Deposit);*** Plus \$ 50.00 for each additional lot after the first lot.
Minor Subdivision with a Lot Improvement Subdivision	\$ 750.00 (Initial Deposit);*** Plus \$ 50.00 for each additional lot after the first lot.
Site Inspection	\$ 500.00 (Initial Deposit)***
Public Subdivision / Land Development Hearing Stenographic Fee	\$ 300.00; Stenographer may be required by the Board of Supervisors at its option and/or requested by the Applicant(s); All Stenographic Fees are included in the Initial Deposits for each Application or submission
Administrative Services Fee (Non-Refundable)	\$ 50.00

<b>TAX COLLECTOR</b>	<b>FEES</b>
Certification of Taxes	\$ 5.00
Duplicate Tax Bills	\$ 5.00
Returned Check Charge	\$ 35.00

<b>MISCELLANEOUS</b>	<b>FEES</b>
Stenographic Fee (Not otherwise provided for)	\$ 300.00 (Initial Deposit)

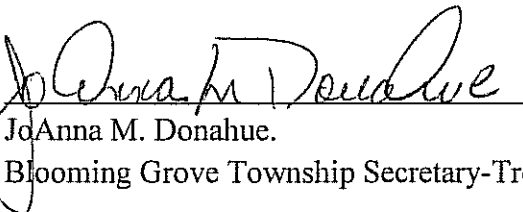
\*\*\* The fees set forth herein represent the minimum fees ("Initial Deposit") that must be deposited with the Township Secretary upon submission of the Application and / or Plan. An additional non-refundable Administrative Service Fee as set forth herein shall also be remitted with each submission. All engineering, legal and other appropriate professional consultant fees shall also be paid by the Applicant, as permitted by law, and will be billed at prevailing hourly rate. All Applications and / or submissions must be accompanied by the applicable fee(s). If during the review and approval process, the administrative and professional consultant fees exceed the Initial Deposit, the Township may require the payment of an Additional Deposit from the applicant in order to continue processing the Application, at the Township's option and discretion. The Township will stop the review process until this Additional Deposit is paid in full. After the Township's review has been completed and it has been determined that there are no outstanding charges, any remaining deposit monies will be returned to the Applicant. No Plans will be approved or released unless and until all fees have been paid in full. The fees set forth herein are in addition to any review fees established by the Pike County Planning Commission, the pike County Conservation District, the Pennsylvania Department of Environmental Protection ("DEP"), the Pennsylvania Department of Transportation ("PennDOT"), and any other reviewing agency.

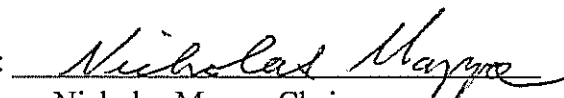
This Resolution shall supersede and repeal any provisions of the prior Ordinance and / or Resolutions adopted by the Board of Supervisors and fixing administrative, copying, hearing filing, processing, review, permit and inspection fees and costs, but only to the extent that that they are inconsistent therewith. All provisions of prior Ordinance and / or Resolutions that are not inconsistent with Resolution 2 - 2016 shall remain in full force and effect. All fees set forth herein shall become effective upon adoption.

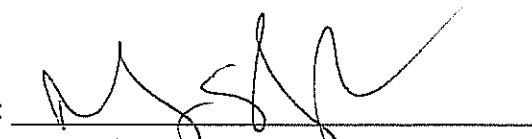
Ordained and enacted on this 18 day of April, 2016

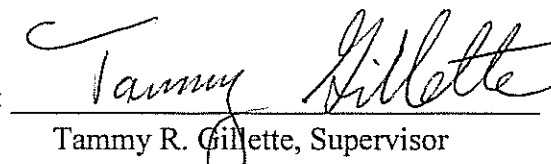
ATTEST:

BLOOMING GROVE TOWNSHIP, PIKE COUNTY  
BOARD OF SUPERVISORS

  
JoAnna M. Donahue.  
Blooming Grove Township Secretary-Treasurer

By:   
Nicholas Mazza, Chairman

By:   
Randy Schmalzle, Vice-Chairman

By:   
Tammy R. Gillette, Supervisor